

**Catholic Charities of Wyoming**  
**Fee Schedule and Policy Agreement**

Catholic Charities of Wyoming is a nonprofit licensed adoption agency serving residents throughout the state. Funding sources include but are not limited to fees, the Diocese of Cheyenne, individual and community donations, and occasional grants.

**Fee Schedule**  
**Effective August 13, 2013**

<b>Application fee for all Home Studies</b> .....	\$175
<b>Home Study fees</b>	
Infant and Special Needs.....	\$1,000
Includes annual updates	
Does not include education, legal, education, or medical expenses	
<b>Reapplication Update Studies for new placements</b> .....	\$500
Does not include application fee	
<b>International Home Study</b> .....	\$1,500
Does not include education or international agency expenses or travel	
(Catholic Charities of Wyoming will only preform home studies	
if family is working with a licensed international agency)	
<b>Placement fees</b>	
Infant – Sliding scale.....	15% of annual gross income
	(Minimum \$5,000/maximum
	\$15,000)
<b>Post Placement fees</b>	
Infant.....	Included in placement fee
Special Needs and International.....	\$300 first report, \$200 each
	additional report required

**Policies**

The application fee should accompany the application and is non-refundable.

50% of the home study fee is due before the start of the home study; please include it in the application packet.

The remainder of the home study fee is due upon completion of the study and receipt of the bill. Home studies will not be released until payment of in cases of subsequent applications. Fees for those transferring services from another agency are determined by the Director.

Placement fees for infants are due within 10 days of placement unless prior payment arrangements have been made with the agency Director. Associated, uncovered medical expenses for the birth mother and child are due when known and upon receipt of the bills.

Legal expenses are the responsibility of the adoptive parents. Parents may choose their attorney.

Post placement supervisory fees are due upon receipt of the bill. With many special needs children this fee may be reimbursed or paid by the placing entity.

All agency adoption expenses are to be paid in full prior to the final consent to adoption, unless other arrangements have been made and agreed upon. If any adoption fees remain unpaid, a family cannot reapply for another adoption until the earlier fees have been paid.

The agency accepts cash, checks, or money orders.

This agency cannot guarantee child placement. Catholic Charities of Wyoming reserves the right to classify a child as infant, toddler, or special needs and to charge a placement fee in cases which involve cooperation with other agencies that result in placement.

**These policies are understood and agreed to by the applicants listed below.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please sign both copies and return one with your application to the main office.**